

**TOWN OF SMITHSBURG, MD
MAYOR AND COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 1, 2020**

The regular meeting of the Smithsburg Mayor and Council was held on Tuesday, September 1, 2020 at 7:00 PM in the second floor meeting room of the town hall with Mayor Jack Kesselring and Councilmembers Donald Souders, Richard Hetherington, Cassandra Weaver, Tracey Knight-Simane and David Dan present. Also in attendance by Zoom was Town Manager Debra Smith, Clerk/Treasurer Justine Keadle and Chief Bruce DeGrange. The meeting was opened with the Pledge of Allegiance led by Councilmember Knight-Simane.

Due to the COVID-19 Pandemic, the meeting was streamed through Zoom for public viewing. In person attendance was not be permitted at the meeting per the social distancing requirements established by the Governor. Any citizens wishing to submit comments regarding the Meeting may do so up to 1 hour before the meeting by emailing them to the Town Manager at dsmith@townofsmithsburg.org.

On a motion by Councilmember Souders, second by Councilmember Dan to suspend Article 2.7 and 2.10 of the Meeting Rules and Procedures, 2.7 requiring the Town Attorney to be present and 2.10 the use of cell phones. Motion carried.

Mayor Kesselring stated the Charter supersedes the rules and procedures and the town attorney will not be present unless requested.

Approval of Agenda: On a motion by Councilmember Souders, second by Councilmember Hetherington to approve the agenda. Motion carried.

Approval of Minutes: On a motion by Councilmember Souders second by Councilmember Hetherington to amend the minutes regarding the site tour special session under New Business to add verbatim verbiage detailing what the site tour was to include. Motion carried. **On a motion** by Councilmember Hetherington and second by Councilmember Souders to approve the amended minutes of the August 4, 2020 Mayor and Council Meeting. Motion carried. **On a motion** by Councilmember Souders and second by Councilmember Hetherington to approve the meeting minutes of the August 25, 2020 Work Session. Motion carried. **On a motion** by Councilmember Dan to amend the minutes references his two motions. The first was to strike #2 and #3 from the tour and the second was an attempt to compromise by moving #2 and #3 to the end of the tour. Also, to add multiple motions to adjourn. Councilmember Knight-Simane added the statement “turned into a convoluted mess” needs to be taken out because she didn’t say that. Second by Councilmember Hetherington to approve the minutes of the August 27, 2020 Special Meeting. Motion carried by all in favor with the abstention of Councilmember Weaver.

Approval of Treasurers Reports: On a motion by Councilmember Souders, second by Councilmember Hetherington to approve the Treasurer’s reports for the month of August as presented. Councilmember Dan inquired about a \$500 donation for the 2.5 acre park project and Mayor Kesselring stated that money did not come to the town and was paid directly out of pocket to Brian Semler and he can provide documentation. Councilmember Dan inquired if the Vendor Balance detail can be added back into the report. Councilmember Weaver proposed that the Mayor offered to provide documentation and that no further correspondence be made after the meeting. Motion carried.

MAYOR’S REPORT: Mayor Kesselring reported the following: (1) Met with new salon. They are running a lot of organization fundraisers. One for the Arc and a discount for reading a book. Will put on the Facebook page. (2) Helped at the Dixie for their ‘pack the Dixie’ event. (3) Met with Ryan Homes and Mr. Arnold water the water line going to Mountain Shadows. It’s about a \$300,000 project. (4) Took a tour of the sewer plant with Councilmember Souders. Encouraged residents not to put “disposable” wipes in the sewer. (5) Worked with Rob Rowe to set up the sound equipment in the meeting room. Thanked John Renard and Jeff Long for moving the council room furniture. (6) Plan to open the meetings back up to the public next month. (7) Personally participated with a fundraiser for Smithsburg Strong and received \$125 to be donated to Tabitha’s Table. (8) Had a discussion with the Parks Commission regarding the basketball hoops. Got an estimate to replace them for about \$7,000 and Troy Jernigan offered to remove the old ones and

install the new ones for free. Will be looking for donations for the hoops. (9) Met with Mark Barnhart, Jeff Davis and John Renard regarding the baseball field in Lions Park.

Councilmember Weaver stated she is not opposed to park improvements and that the Parks Commission needs to be engaged. We need to see if other improvements need to be made.

Councilmember Dan stated he agreed with Councilmember Weaver and would also like to see the 2.5 acres completed.

Councilmember Souders stated to clarify you're going to the Parks Commission and then it will be brought back to Council for approval.

Councilmember Dan inquired about the expiring order of the Governors effective September 1st. Debra Smith stated we will revert back to our regular process depending on any further orders from the Governor. Clerk/Treasurer Justine Keadle stated there are several past due bills but only about 20 that are past due from the previous quarter. Debra Smith confirmed with Justine Keadle that some of those were foreclosures and empty.

TOWN MANAGER'S REPORT: Town Manager reported the following: (1) met with Arnold Developers and Ryan Homes regarding water pressure issues in Mountain Shadows and the need to upgrade the water line on E. Water Street. (2) conversations with Mr. Cross regarding proposed method for naming streets in Cloverly and necessary steps to prepare for remainder of contiguous property parcels for annexation. (3) submitted letters to potential EDC members. (4) Discussion with Paul Serio and Town Attorney regarding the preparation of Mountain Shadows Developers Agreements. (5) Attended Parks Commission meeting where members are requesting that a Parks Survey be included in the next billing cycle (under new business). (6) Breast Cancer Awareness of Cumberland Valley will once again be placing pink ribbons in town during the month of October for Paint the Town Pink Awareness Month. (7) SHA has reached out to myself and Mayor Kesselring to reschedule the meeting for W. Water Street. It will be held in late September or early October.

DEPARTMENTAL REPORTS

Police Chief Report: Chief DeGrange submitted the following report; (1) There were 130 calls for service during the month of August with 2 adult arrest and 0 juvenile arrests. (2) Assisted Washington County Sheriff's Office 4 times and Maryland State Police 10 times. (3) Issued 18 traffic citations, 56 warnings, 3 SERO's, 1 Parking Ticket, 182 Speed Camera, 2 solicitor complaints and 1 Ordinance Violations. (4) All officers attended firearms training.

Public Works Report:

Water/Distribution:

- Water purchased from the City of Hagerstown for the month of June was 7,868,092 gallons.
- Unmetered water usage was : gallons(CL2 tests and to water grass at 2.5 acre parcel)
- Water residuals received from the City of Hagerstown at Point of Entry (POE) ranged from 0.58 to 1.27 ppm. (August daily average 0.94 ppm.)
- Processed Miss Utility tickets as requested
- Read water meters at 2 properties before and after, to deduct pool fill up from sewer charges
- Daily station checks
- Quarterly Water Samples taken and submitted for testing
- Set meters for and participated in bucket tests at Ryan Homes/Mountain Shadows;
 - Lot 23 / 102 Freedom Court 18 gallons / passed (16.1 gallons required)
 - Lot 24 / 104 Freedom Court 24 gallons / passed
 - Lot 25 / 137 Boswell Blvd 24 gallons / passed
 - Lot 63 / 134 Boswell Blvd 17 gallons/ passed
 - Lot 62 / 132 Boswell Blvd 21 gallons / passed
 - Lot 26 / 139 Boswell Blvd 24 gallons / passed

Sewer/Collections:

- Sewer flows to Washington County Wastewater Treatment Plant :
May 8.145 MG
- Marked Miss Utility Tickets as requested
- Daily station checks
- Dump basket and can at High School Station as needed

Sewer Pump Station Run Times

Month	#1 High School	#2 Henrietta	#3 Chip's Meadows	Total run hrs.
January				
February	22.69	29.50	75.22	127.41
March	23.62	20.30	68.99	112.91
April	36.18	18.90	61.64	116.72
May	19.02	22.00	67.52	108.54
June	13.02	13.90	49.15	76.07
July	12.28	13.50	56.34	82.12
August	13.65	14.20	44.41	72.26

Streets/Sidewalks:

- Kept storm drains and curb lines clear
- Weekly trash collection at the square
- Watered and maintained flowers in the planters at the square and town hall
- Sprayed weeds along curbs
- Removed damaged street and stop sign on East Henrietta
- Jeff worked with sub-contractors to install new speed camera
- Marked several street lights for Allegheny to replace
- Met with Joel Reynolds at 111 Colton to inspect for sidewalk replacement
- Trimmed town owned trees along Geiser at the SWM pond

Parks:

- Cleaned and opened park restrooms daily
- Cleaned pavilions as needed
- Cleaned up limbs and trash as needed at both parks
- Met with Boy Scout Troop 14 to pick-up sticks at lions park 8-17-20
- Continued raking, seeding, and straw of 2.5 acre site
- Watered the young trees near the library
- Spayed weeds at both parks and ball fields
- Have been inspecting and recording results after rain fall events on 2.5 acre in accordance with MDE requirements and documenting in on site notebook
- Reviewed the overall conditions of the existing walking trail with Huntzberry Bros. to determine most effective way to address the deteriorating conditions there (proposal sent to the manager) Marked out areas for replacement with Huntzberry Bros.

- Set up flags for graduation event at the gazebo

MS4

- Maintain storm drains and gutters of debris and trash

Equipment/Vehicles, Etc.:

- Oil change and first service done on 2020 F-250

Routine Maintenance:

- Annual Elevator inspections conducted and passed
- Mail
- Have picked up trash, yard waste, and recycling at several properties for a variety of reasons
- Continued the mowing of the properties that we own (mowing, weed eating, and spraying)
 - Water pumping station
 - Water reservoir
 - 3 sewer pumping stations (Chip's, High School and Henrietta)
 - Hauver's Station
 - Schaller Lane
 - Boswell Blvd (the corner)
 - Police station
 - Town Hall
 - Railroad lane
 - Corner of South Main and Grove lane
 - Memorial Gardens
 - Veteran's park entrance
 - Right away behind Eckstein and Orndorff
 - And swales on 13 properties in Whispering Hills

Meetings/trainings, etc.:

- Observed town meetings on zoom
- Attended SCAC meeting to discuss upcoming activity plans
- Attended Planning and Zoning Meeting
- Met with several homeowners for a variety of concerns
- Met with Sid Ridenour regarding solutions for homeowner to eliminate a deep swale in front of his home at 102 Colton
- Met with Tim Back of Blaze Guard for water service and "bucket tests"
- Met with Sid Ridenour of Huntzberry Bros. to mark out and measure areas of existing walking trails in need of repair
- Attended meeting for water main upgrade with the developer, builder, and them Mayor
- Met with Mayor, Mark Barnhart, and Jeff Davis to discuss ball field maintenance and expectations
- Met with librarian and Judith Ferro McFarland regarding issues with the donated trees at the park/library
- Facilities tour
- Met with planning and zoning members regarding community sidewalk from Mountain Shadows to Kimler Lane

Breakdown of labor by hours

	Aug	July	June	May	April	March	Total
Parks	116	112	122	93	63	75	469
MS4	8	9	2	43	24	19	96
Water	57	51	71	55	69	113	451

Sewer	44	66	33	46	66	83	272
Roads	1	6	10	19	1	9	40
Maintenance	50	43	48	41	51	122	312
Total hours worked	320	312	319	306	284	452	1681
Ms. Utility Tickets	20	21	36	36	24	17	133

Councilmember Souders inquired about the trash pick-up on John's report. John Renard stated if trash was missed or had too much out that wasn't picked up the Public Works took care of it and that the trash company is contacted when it is missed.

Councilmember Dan inquired about the bucket tests in Mountain Shadows and why two lots side by side would have different results. John Renard stated that it's an elevation issue, the type of tests and if the pumps are running or not.

Councilmember Dan inquired if the body camera procedures were run by the town attorney. Chief DeGrange stated we have the general order in place. Councilmember Dan requested a copy of the general order for the body camera. Also, inquired about Public Information Act regarding body cam footage. Chief DeGrange stated that not all footage is necessarily subject to PIA requests.

Councilmember Dan inquired about the speed camera. Discussion was held regarding the moving of the speed camera. Chief DeGrange stated the camera was only moved to obtain a different angle. Councilmember Hetherington stated because the camera is still within the same block that we do not have to notify the public are in compliance. Councilmember Weaver stated that if it's a matter of public safety the Chief was within his job duties. Councilmember Dan stated the public should be notified. Councilmember Knight-Simane began discussion regarding children walking up the hill towards the schools. Mayor Kesselring stated we can put it on Facebook and the website with the date the camera will go in service. Councilmember Souders inquired if the Police Department was over budget for the last fiscal. Debra Smith stated no they were not.

Zoning Administrators Report: (1) Next Planning meeting will be on September 8th. (2) 21 inspections, 16 permit inquires, 8 zoning inquires, 3 fence inquires, 8 permits processed and 3 zoning complaint. (3) Assisted Public Works with utility notifications. (4) Attended meetings regarding the development of Mountain Shadows and Zoning Appeals meeting on August 27th.

Councilmember Hetherington inquired if any permits had come in for the property off of Geiser or if he had heard anything regarding the Ridneour property. Randy Dick stated not at this time.

Councilmember Weaver inquired if there were any updates regarding Cloverly. Randy Dick stated they will be bringing plans before the Planning Commission and will then be presented to Council.

Councilmember Dan inquired if there was a sewer study done. Randy Dick stated no because the sewer is gravity fed. Also inquired how many homes are being built in Mountain Shadows. Randy Dick stated he has 25 permits issued.

Councilmember Souders stated that in the annexation agreement with Cloverly that if the infrastructure was impacted it would be the developer's responsibility. Randy Dick will review the document for further clarification.

On a motion by Councilmember Souders, second by Councilmember Weaver to approve Departmental Reports. Motion carried.

COMMISSION REPORTS

Community Activities Commission: Next meeting will be held on September 15th to discuss upcoming events.

Parks Commission: None

Planning Commission: None

Library Advisory Board: None

EDC: Councilmember Weaver inquired about a possible ribbon cutting or Proclamation for the new businesses in town. Town Manager will reach out to businesses.

On a motion by Councilmember Weaver, second by Councilmember Souders to approve all commission reports. Motion carried.

COMMUNITY ORGANIZATION REPORTS:

SEMS Report: Dale Fishack submitted the following report: Total calls for service during the month of August was 99. 10 calls in Frederick County and 10 calls in Franklin County. 63 Patient Encounters. The past month held an annual ice cream social open house with social distancing. Had a great turn out and enjoyed seeing Councilmember Dan and his family. Had a four people submit applications to become members. As always we are here to serve and welcome any comments or requests.

Smithsburg Fire Co- The following report was submitted by Danny Gibson (1) 38 calls for August, 277 volunteer responses, 12.4 volunteer hours on scene and 8 average number of responders per call. (2) 7 structure fires, 3 motor vehicle accidents, 10 medical assist and 12 miscellaneous. (3) Mutual aid: 6 in Franklin County and 4 in Frederick County.

CITIZENS COMMENTS/CONCERNS: (*Comments provided prior to the meeting and read into the record*) None.

OLD BUSINESS: None

NEW BUSINESS:

Mountain Shadows Developer Agreement and Bond-Discussion was held regarding the agreement and bond previously discussed in the last Work Session. The Bond will be in the amount of \$67,026.00. The bond is to insure compliance with the fulfillment of the obligations' set forth in the development agreement. **On a motion** by Councilmember Souders and second by Councilmember Hetherington to approve the performance bond. Motion carried. Further discussion was held regarding the agreement and whether to include the sidewalks in the developers work or accept the funds and complete at our discretion. Randy Dick stated if we take the funds we will be able to decide the where and how of sidewalk installation. This would be a total of \$21,917.10 and the Planning Commission would review and present to Council. Councilmember Dan expressed his concerns of taking the funds and the project not getting done right away and the residents of Mountain Shadows having sidewalk access to downtown. Councilmember Weaver inquired what would happen without taking the funds and the input of the Planning Commission. Randy Dick stated that the Planning Commission and John Renard have concerns over the steepness and zig zag of the developers proposed layout. Councilmember Dan requested to put the item on the next Work Session. Councilmember Souders stated his opinion is to take the money, hold it and wait for the Planning Commission recommendation. Paul Serio from Ryan Homes stated that they need to move forward with a decision or they will elect to put it in if a decision isn't made by Council. **On a motion** by Councilmember Hetherington, second by Councilmember Souders to accept the funds for the sidewalk with the Planning Commission's recommendation and pending final approval by Council. Motion carried by majority vote of Council with Councilmember Dan and Knight-Simane opposed. Randy Dick will provide corrected version of the agreement for final approval. **On a motion** by Councilmember Souders, second by Councilmember Dan to add the sidewalk agreement on the September Work Session.

Resolution 2020-03; Amendment to the Parks Commission By-Laws-Amendments reviewed at the last Work Session in detail. Revisions to Articles II, V and VII to remove all subcommittee verbiage and to remove the review and recommending of park facilities. **On a motion** by Councilmember Souders, second by Councilmember Dan to adopt Resolution 2020-03. Motion carried.

Resolution 2020-04; Amendment to the SCAC By-Laws-Amendments reviewed at the last Work Session in detail. Revisions to Articles I, II III and V to remove all subcommittee verbiage making the SCAC a stand-a-lone committee. **On a motion** by Councilmember Dan and second by Councilmember Souders to adopt Resolution 2020-04. Motion carried.

Parks Commission Member Appointments-On a motion by Councilmember Dan and second by Councilmember Souders to approve the appointments of Edward Fielden and Ludmilla Sherman. Motion carried.

Request to Amend GF Budget to Allow for Walking Path Repairs-Received a quote from Huntzberry Brothers for \$8,995.00 to complete 249 square yards of repairs to the existing walkways. The funds would come from the FY21 general fund contingency of \$41,941.00. **On a motion** by Councilmember Hetherington, second by Councilmember Souders to approve the repairs to the walking path to concur with the extension. Councilmember Dan inquired why the funds were not allocated at the time of the budget. Town Manager Debra Smith stated that the intention was to use the reserve in the POS grant, however the representative from POS stated that because the path is not at least 20 years old we cannot use the reserve. Councilmember Dan inquired how much is left in POS surplus. Debra Smith stated there is none. It is a \$60,000 grant and the town is responsible to 10%. There should have been \$10,000 left over but now we cannot use those funds as planned and there will be no surplus because the funds will go back to POS. Councilmember Weaver stated that for the future we need to allocate money to maintaining the parks. Not all things will be covered by grants. Councilmember Souders stated we need to consider having a line item from taxes that dump into a specific fund for park maintenance. Motion carried.

Park Survey: Discussion was held in regards to a survey the Parks Commission would like to be sent out with the next water bill. A date would need to be determined for the return of the survey and if the parks commission is going to send survey's out online as well. Clerk/Treasurer Justine Keadle stated that as long as a consensus of Council is given at the September Works Session the survey will go out along with the next water bill. Item will be added to the September Work Session for further discussion.

Councilmember Remarks:

Councilmember Dan-Attended tour at the Fire Station with Councilmember Knight-Simane. Attended Washington County Fire & Rescue graduation, nice ceremony at the gazebo and congratulations. Attended the SEMS ice cream social. Last week we celebrated the 100th year of the 19th amendment. Smithsburg has had a lot of women who have served in office. Judith McFarland she was the first woman elected to town council in 1982 and the second elected in the county. Mickey Myers was the first woman elected as Mayor of Smithsburg and second female mayor in the county. Also the longest serving mayor in the county. Shirley Aurand was elected in 2003 and again in 2004 and 2008. Currently with Councilmember Weaver and Knight-Simane we have for the first time two women on council at once and should be recognized. Water and Sewer tour didn't turn out as hope and would like to reschedule with a separate park tour including the Parks Commission. An issue was brought up on Facebook about the condition of the flags in the parks and we should look into it. I have a lot of concerns about the water line upgrade in Mountain Shadows. We have known about it a long time and that we haven't started the process of pursuing grants until now really bothers me. We have 1.3 million dollars in our general fund we can lend money to the water fund. We are behind the ball on some of the things we need to do. The only thing we can do is pursue grants and I don't think we've been doing a good job of that.

Councilmember Knight-Simane-Fire station tour with Danny Gibson. I supported the Dixie last Saturday and I attended the Parks Commission meeting.

Councilmember Hetherington-Good productive meeting tonight. We covered a lot of ground, we got a lot of things accomplished. We can make a lot of progress when we put our minds to it.

Councilmember Weaver-It's interesting that Rich said that because tonight was a perfect example that although we don't see eye to eye we all bring strengths. I would love for this body to have meetings like tonight but I am going to beg this body about the emails I have seen this path month have been disheartening. I have not participated. Whatever breakdown has occurred need to be addressed. I will not be the neutral party and the deciding vote. I will not be in the middle of the two and two. So you all can agree or disagree. But if we can sit in this room and feel those email exchanges are productive I am very disappointed. I will say Councilmember Knight-Simane has not participated. The public needs to be aware there's a lot going on behind the scenes where people represent themselves in one light but are different in emails. I want to work with this body, we have a lot to do. We need to be asking questions but we also need to remember that deep dives may not be what needed in that moment. We need to be mindful of the towns time and attorney fees. What I

have read for the past month I am very disappointed. If the citizens read that they would be disappointed as well too. We need to focus on the activities we are discussing.

Councilmember Souders- I would like to take a moment to apologize to the public as well as to John Renard who took the time to prepare a detail report of the water and sewer lines, Town Manager Debra Smith for preparing the agenda and setting up the tour and Randy Dick along with the members of the planning commission who volunteered their time without invitation from the Mayor and Council to attend what was to be a special meeting and site tour on August 27, 2020 that didn't occur.

I believe it would be valuable for the whole council to be engaged with each other so we can make the best decisions regarding the numerous projects currently operating in town. We currently have a lot of exciting improvements being done or considered in our parks and I truly believe it would have been beneficial to the entire council to have seen these projects during the site tours.

Unfortunately, this could not be accomplished. Our failure to not work together will only hurt the citizens of our town, our town staff and this elected body. We do not have to be friends outside of these council chambers but we must begin to work together, put aside differences, stop making false claims, accusations and allegations toward each other begin to work collectively for our community.

On another note as we all know, if information appears on the internet, mostly Facebook it must be true. Well I would like to ask the citizens of Smithsburg to view our Zoom meeting or when we open the meeting room back up, have a lot of citizen participation. Post on Facebook in my opinion can be misleading and not give a true sense of the actions of the Mayor and Council.

I have stated previously we had a record number of citizens participate in our most recent election; however, we have not seen the same type of engagement in our meetings and discussions. I would like to encourage residents to become more engaged in the actual meetings rather than reading post from social media. Too often posts on social media are designed to create divisiveness or the illusion of victimhood to propagate a personal agenda.

I believe that all of us on this council have a desire to make our meetings more public and transparent so that citizen can be fully engaged if they choose so. Hopefully when all the eyes of the town are on us, we will begin to work together to make this town the best town in Maryland.

Proposed August Work Session Items:

Final Review of Proposed Amendments to Meeting Rules and Procedures

Review of Proposed Amendments to the Solicitation Ordinance

Continued Discussion of Town Speed Limits

Parks Survey

On a motion by Councilmember Dan, second by Councilmember Weaver to have discussion to create a finance committee and place on the Work Session. Would like to see the budget process be more transparent. Motion carried.

Councilmember Souders added he would like to schedule a meeting with the Parks Commission especially with the two new members.

On a motion by Councilmember Dan, second by Councilmember Weaver discussion to hire a part time grant writer. Councilmember Souders stated that it can take years to get a grant. Part of the connection fees we collect are to address infrastructure. We can use those funds to address the issues where as it could take years for the grant to come through. I have no problem with doing more exploratory grant exploring. There is someone from the state other municipalities use that seeks grants. Councilmember Dan stated he contacted USDA and that if we had engineer drawings and a comprehensive study done that would be able to allocate money as needed. Town Manager Debra Smith stated the town is currently trying to put themselves in the position to allocate engineering studies. Councilmember Souders stated we are in agreement that's what we want to do and change the mindset of how the town functions. Motion carried.

On a motion by Councilmember Knight-Simane, second by Councilmember Weaver to add discussion regarding the mobile unit and to see how the body cams work. Motion carried.

CONVENE IN CLOSED SESSION

On a motion by Councilmember Weaver, second by Councilmember Souders at 9:32 PM to close the regular Session and move into executive session for the purpose of Article 3-305(b) of the Annotated Code of MD, *Section (3) to consider the acquisition of real property for a public purpose and matters directly related thereto*. Councilmember Dan inquired what the topic was. Mayor Kesselring stated it's in regards to real property. Motion carried. The following individuals were present: Mayor Jack Kesselring, Council Members David Dan, Tracey Knight-Simane, Cassandra Weaver, Donald Souders and Richard Hetherington. Also in attendance via Zoom was Town Manager Debra Smith. In closed session, the Mayor and Council discussed the possible acquisition of property for public use. Additional information is needed and will be reviewed in closed session after the September work session.

RECONVENE IN OPEN SESSION

On a motion by Councilmember Weaver, second by Councilmember Souders to reconvene in open session at 9:56 PM, motion carried unanimously.

MOTION TO ADJOURN

On a motion by Councilmember Souders second by Councilmember Hetherington to adjourn the meeting at 9:57 PM, motion carried unanimously

Respectfully submitted,

Justine Keadle
Clerk/Treasurer

Debra A. Smith
Town Manager